

Bristol Gig Club

Committee Meeting 21st June 2016

Minutes

Present: Matt Randall (Chair), Elaine Greig (Health and Safety), Becky Bailey (Bosun), Jean Pollard (Secretary), Sam Thompson (social sec sub)

Apologies: Guy Osborne (Membership secretary), Catherine Dodds (social secretary), Tony Westhead (Treasurer), Hayla Blacknell (Communications), James Stephens and Nick Williams-Jones (Fundraising), Andrea Jeffery (Rowing Captain),

Minutes and Matters Arising from 23rd May

Sail – not been advertised yet. **Action: Matt**

Bristol Blue. Matt confirmed there is nowhere Cottage-side to moor her. The Channel Rowers have asked to buy her. Agreed delay any decision. We would be more likely to want to sell Brigstow.

Bristol (Blue) Sprints / Winter Sprints. **Action: Nick** still to action

Boat covers – Nick been in contact with Ian Kneale of GigAss. £800 for covers (this is without sponsor). He measures each one depending on what is used to put the covers over (i.e. oar hangers) how they sit on trailer etc. They are well thought out and I have discussed with bosun. I haven't progressed it yet – can next week. He requires 50% deposit up front. (can I get the cheque for this £400 to send to him please) and will take around 4-6 weeks from placement of order. He can go and measure Isambard as it is located close to him CURRENTLY (he is in Bodmin).

Action: Nick to order for Isambard.

Tony to liaise with Nick to provide deposit cheque.

YB to save charge for his time to come up to Bristol to measure her we queried whether he could look at her at Rame regatta. Agree we buy a new cover for YB and use the best of the old covers on the plastic gigs.

Action: Matt, Nick Becky to explore this option for YB.

Youth rowing – Maria Stewart is the only nomination for Welfare Officer and is duly appointed. **Action – Matt to announce to the club**

DBS checks are still outstanding **Action: meeting between Carl, Maria and Fi asap to handover and get this work done.**

Matt suggested that he could become a verifier but as at last meeting - it is possible this contravenes DBS confidentiality rules (people should have to disclose any past offences to the minimum of people and the information should be deemed highly confidential). We need our Welfare Officer, whose role it is to be able to do them effectively and should try that route first.

Weymouth have a strong youth section and probably a lot of leaflets / info for parents etc that we need. **Action: Hayla** to see what she can access. **Not known if completed**

Child Protection Policies – **action: Matt** to ask webmaster Tom to put a link to the policies on the CPGA website on our website

an issue has arisen about how young people 16/17 in senior crews are dealt with. They are still under the auspices of the policy and should have additional considerations when e.g. going away to events and camping.

Action: Matt to refer in newsletter

Googlemail Problem with committee members being able to use Googlemail. Guy sent a report - The google groups that I had created to replace the defunct gmail cc list has

unfortunately not proved fit for purpose.

An invitation was sent to the whole club but around 15% were unable to join the group and accept the invitation despite the invitation coming from google groups in the first place.

We cannot proceed unless we have a platform that includes all members.

The mail chimp platform has worked well to circulate the Catch and has reached everybody in the club. Guy has been liaising with Hayla - Comms to use this to be able to deliver emails from the chair/captain/bosun outside of newsletter content.

Action: Jean failed to invite Tom to this meeting and will invite him to the next

Agenda items

New club home

Loftus space now no possibility.

Abel dry dock yard. Jean contacted the agent dealing with the lease to see if a successful bidder has come through with a view to then talking to whoever is leasing the yard. Best and final bid process 27th June after which a winner will emerge. Who is bidding remains confidential as commercially sensitive.

Bristol City Council – Jean has had a response to inquires on the Coucil property website but nothing promising emerging.

Clevedon have made overtures about working together to find a shared home.

Action: Matt and Jean to meet Andrew Brown (and Tim?) to see if there are any shared options .

Harbour festival

Poor response from the club in signing up to volunteer. Information hasn't been that clear.

Suggestion that it goes to the top of the next newsletter. **Action Matt**

All to raise with crews and ask to sign up on calendar.

Matt will take responsibility for coordinating getting the boats to the event. Agreed all rowing to be cancelled – Matt to speak to Andrea.

Discussion about bringing Isambard back. Ben Sharples says he can house her and it would be good to show her at the festival, and let all members see her since her re-furb.

Action: Becky

Sports readiness and 'Have a go' forms agreed.

Agreed no under 16's, no babysitting while parents are having a go, and no one in pilot seat. Volunteers need to take names and direct to website for anyone who wants to have a go, but is excluded by these rules.

Need to ensure website is fit for purpose for new applicants. **Action Jean**

Briefing for volunteers about have a go – **Action Jean**

ERGS _ Matt and Nick to liaise

Ball

Kingsweston house - agree two food vans. **Sam and Jean to recce.**

Bands: **Nick still to contact Aled**

Agreed theme – Titanic. Cost £20.

Officer update

Chair - Marina compound – been tidier but needs vigilance.

Clevedon have now lost their space in the tunnels and have taken up the space they fund in the Marina compound. They have also been able to secure a further space so will have two boats there which further reduces our chances of having another Bristol boat there.

Trolleys for moving the boats around - Matt spoken to Alex C and pursuing.

Shareholders – no interest and we have no obligation..

Fundraising Lottery – still no response from council but more than adequate notice has been given so the Committee agreed we should start

Action Nick to send rules to Tom (webmaster) to go on website.

Agreed Nick will send specific single communications regarding this with the rules attached **Action Nick**

Waitrose tokens application been submitted to Waitrose in Westbury but it will take some time to find out if and when we are selected.

Car wash – Nick still to speak to Glenn

Sport England bid – James still working on this

Rowing Captain Isambard Location – see above.

Training for erg supervisors. **Action Matt sent / to send** list to all Aboard

Andrea plans to stand down as Rowing Captain in the autumn.

Bosun Becky has spoken to Winn Coops at Underfall to get a quote for the work on YB.

She has asked if we can have a space in the workshop to do the preparation work (sanding etc). Awaiting response. Work planned to start September.

Oars – James has ordered womens macons and is going to order a set of men's.

Becky is organising a boat wash for 9th July.

Communications No response from the Mayor. Suggest we invite him to our stand at Harbour Festival and he can 'have a go' at the same time. **Action: Hayla**

Treasurer Message from Treasurer - Little to update on the accounts. Note that we're £1000 up on the prior month thanks to Scilly fees, 68% (race fees and house costs) of which had been received to the end of May.

June should also be strong month with all the regattas.

Committee queried the comment about 68%. not clear if this means that 32% haven't paid race fees? **Action: Tony to clarify**

Health and Safety Elaine reported that there have been no incidents in the last month but concerned that some things aren't reported.

No progress on training.

Pontoon – BRC agreed to repair it under pressure from the Harbourmaster. They are doing a section every month. Agreed we should offer to help towards cost as this will give us better ownership.

(Noted that Clevedon will also be launching from there - they need to talk to BRC)

Membership Apologies from Guy. Apart from the google mail information (above) he sent the following - Membership numbers are up to 90 now and are made up of 54 female and 37 male. We have had 6 new members since last report.

AOB

Row to Beeses

Agreed August 21st and July 24th for Laura's leaving

Open events – view that the club won't manage two consecutive weeks – Brixham and Lyme and to encourage people to go for Lyme or sign up for both on the basis that we'll attend the most popular. **Action Jean to contact Andrea**

Next meeting **18th July** 7.00.

Jean Pollard