

Bristol Gig Club

Committee Meeting 15th December 2016

Minutes

Present:

Jean Pollard (Chair) JP
Becky Bailey (Secretary) BB sec
Ben Boudier (Social Secretary) BB
Sarah Venn (Communications), SV
Tony Westhead (Treasurer), TW
Alex Copsey (Bosun) AC
Nick Williams-Jones (Fundraiser) NWJ
Maria Stewart (Welfare Officer) MS
Lydia Golding (H&S) LG
Bex Marshall (Captain) BM
Guy Osborne (Membership Secretary) GO

Apologies:

None

1. JP welcomed the **new committee members**.
2. **Leak on Isambard.** AC has consulted others and has a number of ideas as to how to monitor this. However the leak appears less. **ACTION** AC to monitor.
3. The committee spent time completing an exercise to help draw up **ground rules** regarding our conduct towards each other in meetings and in communications outside the meeting. JP emphasized that her role as chair was to have an oversight and vision for the club and that she would want the decisions made to be open and transparent. JP also recognised that we all have different roles to play for which we had been elected or co-opted to do and that her expectation is that we get on with these, liaise with each other when needed and report back to the full committee as needed. **ACTION** GO to collate exercise re ground rules .
4. **Developing our strategy.** We all agreed that further discussion should take place at the next meeting to consider how we should do this. There are many different factors to consider:
 - Where are we going as a club?
 - Fund raising for what?
 - Short and long term strategy will influence above.
 - Club should reflect Bristol's diverse community.
 - Need to try to involve all club members.
 - Any survey should be asking general questions not specifics.**ACTION** BB sec to make above agenda item at next meeting.
5. **New Home update.** JP has spoken to Nicola about the storage for our GRP gigs at the Sea Cadets. There is some confusion about any future space/partnership and it would appear that the decision making process of the Sea Cadets can be slow. JP attended the Harbour Users meeting and spoke to the rep from COBRC. **ACTION** JP to continue liaising with our contacts regarding any possible home for the club.

6. Membership. 148 members. Kimberley is reviewing how we manage new rowers and a rolling programme is considered more manageable. More coxes and co-ordinators are needed. **ACTION** BM to send out request for these in the Catch.

7. Officer updates

Welfare Officer. DBS checks done on those who have ongoing contact with youth crews. Possible under 18 races at regattas MS has emailed CPGA.

Treasurer. JP needs to be a signature on our bank account.
ACTION TW to organise.

Captain. BM held rowing committee meeting this week. Life jackets for youth rowers. Agreed that we should adopt CPGA guidelines and youth should be wearing them at all times. BM is having on going discussions with the selectors regarding consistent messages to rowers. The club would like to attend 3 Rivers.

ACTION BM to liaise with those coxing co-ordinating youth crews. Minutes of rowing meeting to be circulated. BB to contact Helford re 3 rivers regatta.

Membership.

ACTION GO with support from SV to look at putting membership form on line.

H&S. LH queried what constitutes a near miss.

ACTION LH to liaise with previous H&S officer.

Bosun. YB in shed would like it before 3 Rivers. AC will continue to liaise with Win Cnoops. Replacement No 5 oar ready for collection and womens macon oars. Plan to replace two other sets as worn out. We now have access to BB. Covers, 1 should be ready before Xmas.

ACTION AC to organise collection of oars. NWJ will contact cover maker.

Fundraising. Lottery had its first draw. NWJ organising fund raising committee.

ACTION NJW to form fund raising committee.

Social Secretary. No update.

Communication. No update.

8. AOB.

Agreed that we would meet bi monthly next meeting 13thFeb. **ACTION** BB to organise venue.

Discussion confidential docs need to be kept on the google drive.

Flying Fox contacts were previous committee members but relevant serving committee members need to now be involved. **ACTION** NWJ will be this contact.

CPGA AGM 15th Jan 17 JP to attend JP would welcome another volunteer to go. **ACTION** JP attending CPGA AGM

Worries about the information on the running of the Lottery could be lost as only NWJ knows this. Next draw falls when NWJ on holiday agreed that he

would skype other committee members to oversee draw. **ACTION**NWJ to share info re Lottery with TW.

Club Kit. We need club member to source and over see this. **ACTION** BM to suggest that club member keen to review kit takes this on.

NEXT MEETING 13th FEBRUARY 2017 7.00 venue The Orchard